

# MINUTES

**Meeting:** MELKSHAM AREA BOARD  
**Place:** Melksham United Church, 4 High St, Melksham, SN12 6JU  
**Date:** 7 November 2018  
**Start Time:** 7.00 pm  
**Finish Time:** 9.35 pm

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Phil Alford, Cllr Pat Aves, Cllr Hayley Illman, Cllr Jon Hubbard (Chairman),  
Cllr Jonathon Seed (Vice-Chairman) and Cllr Roy While

### **Wiltshire Council Officers**

Rhys Schell – Community Engagement Manager  
Kevin Fielding – Democratic Services Officer

### **Town and Parish Councils**

Bulkington Parish Council – Calum Ogilvie  
Melksham Town Council – Terri Welch & Mike Sankey  
Melksham Without Parish Council – Teresa Strange & Paul Carter  
Seend Parish Council – Sue Bond

### **Partners**

Office of the Police & Crime Commissioner – Jerry Herbert  
Transwiltcs Cic – Graham Ellis  
Melksham Community Area Partnership – Phil McMullen  
Melksham Seniors – Brian Warwick

**Total in attendance: 70**

46	<p><u>Chairman's Welcome, Introduction and Announcements</u></p> <p>The Chairman welcomed everybody to the Melksham United Church for the meeting of the Melksham Area Board.</p> <p>The following Chairman's Announcement contained in the agenda pack was noted:</p> <ul style="list-style-type: none"> <li>• Balloon and lantern releases</li> <li>• Wiltshire Council – focusing on the future</li> <li>• Melksham Campus update</li> </ul>
47	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Inspector Andy Fee – Wiltshire Police</p>
48	<p><u>Minutes</u></p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>The minutes of the meeting held on Wednesday 5 September 2018 was confirmed as the correct record</b></li> </ul>
49	<p><u>Declarations of Interest</u></p> <p>Agenda Item No.10 Melksham Young Persons Project Update. Cllr Jon Hubbard – (Chairman of Young Melksham who were a possible procurement provider for the Melksham Young Persons Project).</p>
50	<p><u>Introduction of the new Deputy Police &amp; Crime Commissioner</u></p> <p>Jerry Herbert introduced himself as the new Deputy Police &amp; Crime Commissioner.</p>
51	<p><u>Melksham leisure offer</u></p> <p>A comprehensive power point presentation was given by Louise Cary - Head of Community Development, Wiltshire Council and Keith Love-Evans - Places Leisure which gave an overview of the work done to date on accommodating local leisure services and user groups following the closure of Christie Miller Sports Centre.</p>

	<p>Points made from the floor included:</p> <ul style="list-style-type: none"> <li>• That local residents now had to go out of Melksham to enjoy their leisure and recreation activities.</li> <li>• That some football teams were still looking for new homes to play matches in Melksham.</li> <li>• That the booking station at the Blue Pool was inadequate for the number of users that now wanted to use the pool and gym.</li> <li>• That users needed to be kept informed of what was happening.</li> <li>• Concerns over how long the Christie Miler site would remain boarded up and the site disposed of.</li> </ul> <p>The Chairman thanked Louise Cary and Keith Love-Evans for their presentation.</p>
52	<p><u>Melksham WW1 Exhibition and Commemorative Tree Planting</u></p> <p>Beth Thomas from Melksham Remembers outlined the WW1 Exhibition that was to be held at the Town Hall on Saturday 10<sup>th</sup> and Sunday 11<sup>th</sup> November.</p> <p>There was also be a brief update on the WW1 commemorative community tree planting. Over 10,000 trees would be planted across Wiltshire before the 11 November 2018.</p> <p>The Chairman thanked Lisa Ellis and everybody involved for making the project such a success.</p>
53	<p><u>Consultation on use of Market Place</u></p> <p>Attendees of the meeting were given the opportunity to have table discussions on events and activities that residents would like to see in the Melksham Market Place.</p> <p>It was agreed that the feedback from the table discussions would be feedback to a future Area Board meeting.</p>
54	<p><u>Introduction to the Melksham Local Area Coordinator</u></p> <p>Vicky Lofts – Public Health Team, Wiltshire Council introduced Matthew Billingham as the new Melksham Local Area Coordinator.</p> <p>Points made included:</p>

	<p>A new way of working alongside people of all ages living with disabilities, mental health issues, older people and their families/carers to:</p> <ul style="list-style-type: none"> <li>• Build and pursue personal vision for a good life.</li> <li>• Stay strong, safe and connected as contributing citizens.</li> <li>• Find practical, non service solutions to problems wherever possible.</li> <li>• Build more welcoming, inclusive and supportive communities.</li> </ul> <p>There are three levels of support available through Local Area Coordination. These are:</p> <ul style="list-style-type: none"> <li>• Short term support, information, advice and connections that help build individual and family resilience – helping people to stay strong and not need services wherever possible.</li> <li>• Walking alongside people and families who require longer term support to build their vision for a good life, resilience and reduce need for, or dependency on, formal services wherever possible.</li> <li>• Building relationships and partnerships to nurture more welcoming, inclusive and supportive communities.</li> </ul> <p>The Chairman thanked Vicky Lofts and Matthew Billingham for their presentation.</p>
55	<p><u>Melksham Family Learning Festival 2018</u></p> <p>Rhys Schell - Melksham Community Engagement Manager provided a brief review of the 2018 Melksham Family Learning Festival which was held between 15 October and 11 November.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• That a total of 38 free, family activities had taken place.</li> <li>• 28 activities responded thus far with feedback.</li> <li>• That some 857 participants were involved in those activities to date.</li> <li>• Options to build on this programme for future years.</li> <li>• Thanks for Melksham Town Council, Tesco Bags of Help Scheme and all the participating partners and venues.</li> </ul>

	<p>The Chairman thanked Rhys Schell for his hard work in organising this successful event.</p>
56	<p><u>Melksham Young Persons Project Update</u></p> <p>Cllr Phil Alford gave a brief update on the Area Board young persons intervention project.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• That project funding of up to £10k had been agreed at the last Melksham Area Board meeting.</li> <li>• That there was a procurement opportunity for local organisations who work with young people.</li> <li>• Applications were open until Friday 16 November 2018.</li> </ul> <p><i>Note: That Cllr Jonathon Seed was in the chair for this agenda item as Cllr Jon Hubbard had declared an interest – (Chairman of Young Melksham, who were potential procurement providers).</i></p>
57	<p><u>Bath Clean Air Zone</u></p> <p>Cllr Jon Hubbard and Cllr Jonathon Seed outlined plans by Bath and North East Somerset Council who had advertised their intention to introduce a Clean Air Zone in Bath.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• Formal consultation launched and closes 26 November 2018.</li> <li>• That BaNES, along with another 27 local authorities were required by Government to produce a Clean Air Plan that improved air quality in the shortest possible time.</li> <li>• That BaNES was proposing to charge £9 for higher emission, non-compliant cars, taxis and LGVs/vans and £100 for higher emission, non-compliant buses, coaches and HGVs</li> <li>• That there was a potential impact on West Wiltshire and it's towns and communities.</li> <li>• That a full briefing note was included in the agenda pack.</li> </ul>

58	<p><u>Area Board sub groups</u></p> <p>Melksham Wellbeing Group – Cllr Aves</p> <p>The minutes of the Melksham Wellbeing Group meeting dated 22 October 2018 were noted.</p> <p>The following Wellbeing grants were agreed:</p> <ul style="list-style-type: none"> <li>• <b>Age Friendly Business project - £500.00</b></li> <li>• <b>Arts Together – Melksham Group £1,500.00</b></li> </ul> <p>Community Area Transport Group – Cllr While</p> <p>The minutes of the Community Area Transport Group meeting dated 18 October 2018 were noted with the following recommendations to the Area Board:</p> <ul style="list-style-type: none"> <li>• To close issues the following issues: 5131, 5381, 5040, 5718, 5750, 6087, 6167, 6166, 6170, 6173, 6284, 6323, 6326, 6362 and 6424.</li> <li>• Issue 3340 (Coronation Road, 20mph) – to approve funding of up to £5,000.00 towards this project.</li> <li>• To add the following issues to the Priority Schemes list: 6055 and 6574</li> </ul>
59	<p><u>Written Partner Updates</u></p> <p>Written updates were received from the following partners:</p> <ul style="list-style-type: none"> <li>• Wiltshire Police</li> <li>• NHS Wiltshire/Clinical Commissioning Group</li> <li>• Healthwatch Wiltshire</li> <li>• Melksham Town Council</li> <li>• Melksham Without Parish Council</li> <li>• Broughton Gifford Parish Council</li> <li>• Trans Wilts Cic</li> </ul> <p>The Chairman thanked all partners for their updates</p>
60	<p><u>Grant Funding</u></p> <p>The Area Board members are asked to consider eight applications to the Community Area Grants scheme:</p>

	<p><b>Decision</b> Atworth Village Hall and Recreation Ground Committee awarded £1,000 for Improved Heating and Insulation in the village hall.</p> <p><b>Decision</b> Atworth Parish Council awarded £499 for new benches for the village of Atworth.</p> <p><b>Decision</b> Melksham Without Parish Council awarded £1,250 for Age Friendly Community Outdoor Seating Project.</p> <p><b>Decision</b> Read Easy Melksham awarded £500 for Read Easy Melksham. Lap Top and Printer for the Coordinator.</p> <p><b>Decision</b> Seend Lye Recreation Field awarded £3,000 for Seend Lye Recreation Field Play Area Equipment Replacement.</p> <p><b>Decision</b> Seend Parish Council awarded £400 for WW1 Commemorative Bench.</p> <p><b>Decision</b> Bulkington Parish Council awarded £700 for Storage of Emergency Planning Equipment.</p> <p><b>West Wiltshire Group of the Ramblers Association requesting £3,723 for Bowerhill to Seend stile upgrade to kissing gates.</b> <i>Note: This application was deferred until the February 2019 meeting where it was hoped the application would have been granted some funding from Melksham Without Parish Council and Seend Parish Council.</i></p>
61	<p><u>Public questions</u></p> <p>The Older Peoples Champion advised that he was still trying to sort out a section of the Melksham cemetery to be made available for Muslim burials.</p> <p>Cllr Jon Hubbard advised that he would follow up this matter.</p>
62	<p><u>Close</u></p>